

ONEIDA VILAS TRANSIT COMMISSION

January 23, 2025

MINUTES

Attendance: Present Billy Fried, Dawn Winqvist Excused, Holly Tomlanovich, Lenore Lopez, Michael Tautges, Fred Radtke Zoom. Marvin Anderson arrived at 11:20 A.M. Others present Barb Newman, Transit Manager; Sue Richmond, Vilas County ADRC Director; Joel Gottsacker, Deputy Director Oneida County Human Service; and Mya Olkowski, Oneida County ADRC Manager.

Called to order by Vice Chairman Billy Fried 11:06 A.M. at Vilas County Courthouse, Conference Room C at 330 Court St., Eagle River, WI. Noting that this meeting was properly posted in accordance with the Wisconsin Open Meeting Law and meets the American with Disability Act.

ESTABLISHED A QUORUM: 6 Of 8 Members present.

The Pledge of Allegiance was recited

PUBLIC COMMENTS: None.

Introductions were made. Oneida Vilas Transit Commission members made their introduction to new Oneida County ADRC Manager, Mya Olkowski, attending her first Oneida Vilas Transit Commission meeting.

Discussion and Possible action on: Quarterly Ridership Report: Report looks good, there are no anomalies, just about 50 rides short of last year.

Discussion and Possible action on: Quarterly Bus Report, Bus are all in great shape. General maintenance noted in the report pertains to oil changes, wiper blade replacement and the like. Ford Transits are doing great, one has just got its first oil change. All the Ford Transit Vans were undercoated this fall. Logan would recommend oil change at 7500-mile increments. Newman stated that OVTC has gone to changing the oil on the fives. N-17 has 243,614 miles on it. In the next grant writing season, the plan is to write a grant to replace the motor as the rest of the bus is in great shape.

Discussion and Possible action on Quarterly Ridership Report: Preliminary Budget Overview through December, Line 400 on the report, there was a nice uptick in purchase transportation from manage care organizations. Since this report OVTC received \$80,230.00 from Wisconsin Dept. of Transportation for third quarter reimbursement, the Headwaters payment came in right at the end of the year. Line 501 Salaries and wages, \$20,000.00 post in January but goes back to December. Line 504, Materials & supplies fuel bill has been around \$5000.00 for the last two months. Expecting two fuel tax reimbursements totaling around \$1,100.00. Other expenses, \$10,000.00 paid to the counties. \$3700.00 is some of January as well for bus storage in Hazelhurst and Rhinelander lease. Expenses will be somewhere approximately \$25,000.00 under budget. OVTC is holding out its budget until the end of January or beginning of February to be sure there aren't any late arriving bills.

DISCUSSION ON PAID VOUCHERS: 11-21-2024 Angus-Young final payment for space need assessment. Newman thanked the ADRC representatives for giving OVTC money. WisDOT has reimbursed for expense relevant to space needs. Voucher approved all Ayes. 12-15-2024 Voucher Paid both counties and the Hazelhurst entry is for leasing space for indoor bus storage. Badger land Marketing is the company that administers the web site. Highway 47 Rental is the Rhinelander lease and our part of the gas bill. Kwik trip just under \$5000.00. Rust Solution is the undercoating for the three Ford Transits. Motion by Logan to approve Voucher. Tomlanovich second. All Ayes. 12-17-2024, Security Health Plan \$1794.45 is the new premium. Tomlanovich to approve the voucher. Lopes second. All Ayes. Cardmember Service \$544.00 Tires for the minivan, \$400.00 WIPTA Dues, Kwik Trip just under \$5000.00, Transit Mutual \$30,854.00 annual bus insurance, Motion by Anderson to approve voucher. Second by Tomlanovich. All Ayes.

CLOSED SESSION: At 11:46 A.M. motion made by Logan and seconded by Tomlanovich to Convene into closed session 1. Pursuant to Wis. Stat. Section 19.85(1)(b) Considering dismissal, demotion or discipline of any public employee or the investigation of charges against such person and the taking of formal action on any such matter; provided that the person is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action is taken. The person under consideration must be advised of his/her right that the evidentiary hearing be held in an open session and the notice of the meeting must state the same. Purpose: Driver Suspension. 2. Pursuant to Wis. Stat. Section 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Purpose: Conduct Transit Manager Performance Review. All Ayes.

RETURN TO OPEN SESSION: 12:46 P.M.

Results of Closed Session: Logan motion that the employee remain on unpaid Administrative Leave until pending charges are concluded. Second by Tomlanovich. All Ayes. Anderson motion to conclude Transit Manager review to be signed in February then placed in Transit Manager file. Second by Logan. All Ayes.

Future Agenda items: Building Committee update.

Letters: Newman received an e-mail from her key contact with the Wisconsin Department of Transportation. Stating he is very pleased with how she conducts business.

Next Meeting: February 20, 2025. 11:00 A.M.

Adjourn: 12:50 P.M.

Respectfully submitted.

Brian Moore

Office Manager of Northwood Transit.